

**MINUTES  
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Tuesday 6 June 2023**

Present:           Councillor Jim Creamer                               Councillor Catherine Pope  
                  Councillor Rachael Ellis                               Councillor Jane Walker  
                  Councillor Paul Hughes                               Councillor Russell Whiting

Unison:           Susan Buchanan                                       Craig Thomson (GMB)  
                  Alison Hunt

Absent:           Councillor Michelle Welsh and Councillor Alex Scroggie

Officers in       D Archer and B Hopewell  
Attendance:

**1           APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Welsh.

**2           TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 21 FEBRUARY 2023.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**3           DECLARATION OF INTERESTS.**

None.

**4           MINOR STAFFING CHANGES**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, informing the Committee of any minor changes to the establishment proposed by the Senior Leadership Team for implementation outside the formal full JCSC process but following consultation with trade unions. Such minor changes will not have wide organisation impact and will be authorised for implementation by the Chief Executive under delegated powers:

**RESOLVED:**

To note the report.

**5 SICKNESS ABSENCE**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, informing the Committee of the current levels of sickness absence in the organisation and to examine trends.

**RESOLVED:**

To note the report.

**6 CURRENT STAFFING ISSUES**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, informing the Committee of any issues of particular interest that relate to the Council's workforce.

**RESOLVED:**

To note the report.

**7 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.15 pm

Signed by Chair:  
Date: